



CITY OF MYRTLE BEACH

OUTDOOR CAFÉ YEARLY PERMIT APPLICATION

Job Site/Physical Address			Zoning District	Flood Zone
Lot No.	Block	Section/Subdivision/Complex	TMS#	
Applicant Name		Mailing Address	Phone	
Lessee of Building		Mailing Address	Phone	
Owner of Property		Mailing Address	Phone	

Work Classification: New Renewal Renewal with Changes

Initial the following as being attached to this application:

	A copy of current insurance certificate for public liability, food product liability, liquor liability (where applicable) and property damage in the amounts of One Million (\$1,000,000.00) Dollars with the City of Myrtle Beach included as an additional insured.
	\$500.00 Application Fee

Initial the following as being attached to this application for NEW OR CHANGES TO EXISTING CAFÉS ONLY:

	Copy of valid City of Myrtle Beach business license.
	A scale drawing showing the layout and dimensions of the total sidewalk, area for café use, placement of objects shown, location and description of tables, chairs and materials. This drawing shall be signed and dated. (City Code 19-3-1.7)
	Photographs, drawings, or manufacturer's brochures describing the appearance of all proposed tables, chairs, planters, and other related objects.
	Photographs showing the current storefront.

Check the area in which your business is located:

	Business located on 9th Avenue North between Nance Plaza and Broadway Street, West side only of Nance Plaza, East side only of Broadway between 9th Avenue North and Oak Street, East side only of Oak Street between Broadway Street and 8th Avenue North, 8th Avenue North between Oak Street and Kings Highway, Main Street between Oak Street and Kings Highway, South side of Main Street between Broadway Street and Oak Street, Broadway Street between US Highway 501/Main Street and 4th Avenue, C-6 zones. These areas shall maintain a minimum of four (4) feet clearance for pedestrian passage. The Director may require more if necessary to protect the public safety or handicap access.
	Business located on the Boardwalk from Plyler Park to 1st Avenue North, in an existing soft encroachment from 8th Avenue North to the southern terminus of Boardwalk, Boardwalk extending to Ocean Boulevard on 9th Avenue North and Southern boundary of Plyler Park. The café may encroach up to twelve (12) feet into the public way, provided that there be no less than twelve (12) feet of pedestrian passage. The Director may require more if necessary to protect the public safety, service vehicle access, and/or handicap access.

I hereby certify that as the permittee I shall defend, indemnify and hold harmless the City, City officers and City employees from claims for damage to property or injury to persons which may occur in connection with an activity carried on under this permit.

Signature of Owner or Authorized Agent	Printed Name	Phone
		Fax

Project Coordination						
Organization	Signature	Date		Organization	Signature	Date
Construction Services:				Public Works:		
Director				Police:		
Zoning				Risk Management:		

Date Received	Date Permit Issued	Permit Expiration	Permit Number	Application Fee: \$500.00
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This permit does not grant any right or privilege to erect any structure or to use any premises herein described for any purpose or in any manner prohibited by the Zoning Ordinance of the City of Myrtle Beach.